

MINUTES OF MEETING

**LONGLEAF PINE COMMUNITY DEVELOPMENT DISTRICT
AUDITOR SELECTION COMMITTEE MEETING MINUTES**

**Thursday, January 20, 2022 at 12:00 PM
500 Outlet Mall Blvd., Suite 500
St. Augustine, FL 32084**

Committee Members present via phone or in person:

Kelly White	Committee Member
Andy Hagan	Committee Member
James Stowers	Committee Member

Also present via phone or in person:

Vivian Carvalho	District Manager- PFM Group Consulting LLC
Venessa Ripoll (via phone)	Assistant District Manager- PFM Group Consulting LLC
Kevin Plenzler	Financial Advisor- PFM Financial Advisors LLC (via phone)
Katie Buchanan	District Counsel-Kutak Rock LLP (via phone)
Sete Zare	MBS Capital Markets (via phone)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Carvalho called to order at 12:09 p.m. the meeting of the Auditor Selection Committee Meeting of the Longleaf Community Development District and proceeded with roll call. The persons in attendance are outlined above either in person or via speaker phone. She noted that there were no members of the public present.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public comments.

THIRD ORDER OF BUSINESS

**Review of Auditing Services
Proposals**

- **Berger, Toombs, Elam,
Gaines & Frank**
- **Carr Riggs & Ingram**
- **Grau & Associates**

The Committee reviewed the Auditing Services Proposals from the 3 companies – Berger, Toombs, Elam, Gaines & Frank, Carr Riggs & Ingram and Grau & Associates.

FOURTH ORDER OF BUSINESS

Ranking of Auditing Services Proposals

Ms. Carvalho recommended rankings which reflects that price was weighted higher than the other categories and Grau & Associates came in as the No. 1 ranked proposer with a total of 100 points, Berger, Toombs was ranked No. 2 with 99.5 points, and ranked No. 3 was Carr Riggs & Ingram with 87.5 points. Ms. Carvalho noted that the pricing was provided for five years.

On MOTION by Mr. Stowers, seconded by Ms. White, with all in favor, the Committee accepted the rankings per the District Manager Recommended Ranking Sheet and Ranked Grau & Associates as the No. 1 Ranked Proposer with a total of 100 points.


FIFTH ORDER OF BUSINESS

Adjournment

There was no further business to discuss so Ms. Carvalho requested a motion to adjourn the meeting.

ON MOTION by Ms. White, seconded by Mr. Stowers, with all in favor, the January 20, 2022, Auditor Selection Committee Meeting for the Longleaf Pine Community Development District was adjourned at 12:13 p.m.


Secretary / Assistant Secretary


Chairperson / Vice Chairperson